



Home Care Provider

TITLE: Home Care Provider

DEPARTMENT/PROGRAM: Senior Outreach Services (SOS)

REPORTS TO: Senior Director of Senior Outreach Services

TYPE: Contractual position (part-time and full-time openings)

Summary:

The Home Care Provider, under the direction and supervision of the Senior Director of Senior Outreach Services, is responsible for providing a variety of home care services to the Agency's target age population in accordance with the standards, policies, and procedures of the agency and the funding source.

Tasks and Responsibilities:

- Provide an array of home care services to designated geriatric clientele such as, personal care, light to moderate house cleaning, meal preparation, laundry services, social services, grocery shopping, etc. as assigned by the Senior Director of Senior Outreach Services.
- Must work effectively with unit staff and other agency personnel.
- Complete all service units as required and adhere to department/program policies and procedures.
- Must complete required first-aid/CPR training and other required trainings.
- Perform other duties as assigned by the supervisor or designee.

Qualifications:

- **Must have a high school diploma or equivalent.**
- **One year of experience in and/or references that can substantiate applicant's ability to work satisfactorily with senior citizens.**
- **Must pass a Michigan Police Clearance and national background check.**
- **Must have reliable transportation with valid Michigan Driver's License and good driving record.**

For consideration, please send resume to hr@franklinwright.org

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